

**EDITED MARCH 1, 2006**

**SUBCONTRACTOR SELECTIONS**

1. The CM@Risk shall select Subcontractors prior to the submission of a GMP Proposal. The CM@Risk *should* select Subcontractors early in the design phase to ensure collaboration and involvement with the Project Team Members. The CM@Risk shall select Subcontractors based on qualifications only or a combination of qualifications and the Subcontractor's price to perform the required scope of work.

2. The CM@Risk may select each Subcontractor *using* the five (5) criteri set forth below. The CM@Risk *should* evaluate and score each Subcontractor's proposal based *primarily* on these criteria. The scoring method shall be based on a cumulative points system. The Subcontractor shall receive up to a maximum number of stated points for each criteria. The total for all sub-criteria shall establish a total number of points for each criteria. The overall score shall be the cumulative total of all criteria.

A. **Company Experience** (Total Allowable Points 15)

1. The Subcontractor's management depth. This shall include the Subcontractor's key personnel and their resumes for the project. Specifically, the project manager and the foreman in charge (Points *3 up to 9*)
2. The Subcontractor's management team organizational chart for the project. (Points 0 or 2)
3. Three (3) similar projects completed by the Subcontractor within the past five (5) years. (Points *up to 4*)

B. **Financial & Processes** (Total Allowable Points 8)

1. The Subcontractor's ability to obtain the necessary bonds for the project. This shall include the Subcontractor's bonding capacity and bond rates. These bonding rates are from the bonding company and not the agent. (Points *up to 2*)

A suggested point distribution for this criterion is as follows:

- A base rate of 2% should be assigned a point value of 0,
- A base rate of 1-1/2% should receive a point value of 1 and
- A base rate of 1-1/4% should receive a point value of 2.

2. The Subcontractor's ability to obtain the necessary general liability insurance coverage for the project per the contractor's requirements. (Points 0 or 2)

3. The Subcontractor's familiarity, understanding and operating capability of current software, electronic processes and communication systems utilized for the project. (Points *up to 4*)

C. **Project Specifics** (Total Allowable Points 20)

1. Integrated Design and Team Process. Does Subcontractor exhibit understanding and ability to make positive contributions to project concept and team issues? Does it appear to have understanding, disposition and ability to make design and/or process contributions that will improve project outcomes, e.g., higher functional utility and/or flexibility for the end product, improved maintenance cycles, better project communications and decision-making, fewer problems, faster schedule, and/or lower costs? (Points 0 to 6)

2. References/Performance Quality –Did Subcontractor provide adequate references, how do they rate? Is there a pattern of disputes or litigation which reflects badly on management or performance by the Subcontractor? Does the Subcontractor have industry or technical certifications and/or a quality assurance program which may be applicable to the project whether specified or not? Has the Subcontractor received any awards or citations that demonstrate its technical ability and/or the quality of its performance? (0 to 8 Points)

3. Local Presence and Environmental Policy. Does the subcontractor maintain a local office and/or facility? Is the location and size of local facility advantageous for offsite marshalling, fabrication, storage and/or handling. Are there freight or rapid response advantages? Are environmental policies applicable and if so, is Subcontractor responsive? (Points 0 to 4)

4. Is the Subcontractor certified as MBE/WBE/DBE/SBE? (Points 0 or 2)

D. **Safety Program** (Total Allowable Points 15)

1. Does the Subcontractor maintain a written and adequate safety program which applies to project operations? (Points 0 or 3)

2. Have workers received documented safety training and is the written program available to key workers and/or others in the field? (Points 0 or 2)

3. Will Subcontractor provide a site responsible person for the project? Is that person OSHA certified for a.) first aid and CPR, b.) OSHA ten-hour certification, or c.) OSHA thirty-hour certification? (Points 0 or 2)

4. What is Subcontractor's current worker's compensation E-Modification rate? (Points up to 5)

5. Has Subcontractor received OSHA Citations? If so, what is the frequency, currency, seriousness? (Points up to 3)

E. **Resource Capacity and Employee Programs** (Total Allowable Points 13)

1. Subcontractor's ability to allocate sufficient skilled and trained manpower, management and other resources necessary to meet the project schedule (0 to 8 Points)
2. What type of craft and/or management training does Subcontractor provide for its employees? (0 to 3 Point)
3. Does company provide employee health insurance? (0 to 2 Points)

A suggested point distribution for this criterion is as follows:

- No health benefits may be scored as 0;
- Employer-paid for employee only coverage may be scored as 1;
- If employee's family coverage is included, the score is 2.

3. The CM@Risk may choose to include price in order to determine the highest qualified Subcontractor. The price proposal *may* be assigned a relative weight in relation to the weight given to the Subcontractor's qualifications. The relative weight of the price proposal shall be determined by the CM@Risk and the Owner prior to soliciting proposals from Subcontractors. If the CM@Risk chooses to consider price, a separate price proposal shall be submitted by each Subcontractor to the CM@Risk.

A. Before accepting proposals from Subcontractors, the CM@Risk shall communicate to each Subcontractor the relative weight that will be assigned to the price proposal.

B. The CM@Risk shall evaluate the Subcontractor's technical proposal and price proposal separately. The CM@Risk shall only evaluate and score the Subcontractor's price proposal after it has evaluated and scored each Subcontractor's technical proposal.

4. After the technical proposals and price proposals are evaluated and scored, the CM@Risk shall establish a total score for each Subcontractor. The Subcontractor with the highest overall score for the required scope of work shall be awarded the contract.

5. After the CM@Risk has awarded a contract to the highest qualified Subcontractor, it shall make its evaluation and scores available for inspection by those Subcontractors who submitted proposals but were not awarded the contract.

6. The CM@Risk *may* require each Subcontractor to select material or equipment suppliers based on qualifications only or on a combination of qualifications and price. The Subcontractor *should* select material or equipment suppliers based on criteria established by the Subcontractor, as directed by the owner.

Total points available (this edit) 71.

